



College of Management and Technology

This form will be photocopied. Please write clearly in black ink. Do not use staples.

Application for Postgraduate Study

Student number
(Office use only)

Please complete all sections of this form and return it to the address shown on the reverse of this form.
Please pass the **two** reference request forms to your referees. Each reference must be returned direct to Cranfield by the referee.

PERSONAL DETAILS HESA Student No (if applicable):

Title: Surname/Family Name:

(Rank/Grade Mr, Ms, Mrs, Miss, Dr etc)

First Names: Date of Birth: Day Month Year

Marital Status: Nationality: Country of permanent residence:

Personal Number: Place of Birth: Regt/Corps Establishment:

CONTACT DETAILS

1. Address for correspondence

2. Permanent Address if different from Address 1

Country (if **NOT** in UK) or Postcode (if in UK)

Daytime Telephone:

Evening Telephone:

Email if available:

Country (if **NOT** in UK) or Postcode (if in UK)

Daytime Telephone:

Evening Telephone:

Email if available:

If you are to change addresses, please state when we should begin to write to you at Address 2:

CONTACT DETAILS - IN CASE OF EMERGENCY
(Please give details)

Name: Relationship:

Address: Daytime Telephone:

Evening Telephone:

Email if available:

Country (If **NOT** in UK) or Postcode (If in UK)

STUDY DETAILS

Your Proposed Date of Entry Month: Year: Study Mode: Part-time / Full-time / Modular

1st Choice Programme of Study: EngD DM PhD MPhil MRes MSc MA MBA PgDip PgCert Accred Short Course

1st Choice Course Title/Area of Research Interest: School/Department/Centre:

If you wish to apply to two courses of study please indicate your second choice below:

2nd Choice Programme of Study: EngD DM PhD MPhil MRes MSc MA MBA PgDip PgCert Accred Short Course

2nd Choice Course Title/Area of Research Interest: School/Department/Centre:

EDUCATIONAL HISTORY

SCHOOL			
Dates Attended	Name of School	Subjects Taken	Qualification and Grades Achieved

MEMBERSHIP OF PROFESSIONAL INSTITUTIONS

Institution	Grade of Membership	Date Elected

HIGHER/PROFESSIONAL/VOCATIONAL EDUCATION (including current studies). If your qualification is not from a UK university, please enter the actual title of the award (not its equivalent to the UK classification), and enclose a complete transcript of your academic records.

Dates Attended and whether full or part-time study	Name and address of Institution	Subject(s) Studied or Degree Title	Qualification and Grades Achieved	UK equivalent (Registry use only)

Have you studied at Higher Education level in the UK before? YES NO (please tick box)

ENGLISH LANGUAGE QUALIFICATIONS: If English is not your first language, please give details of English language courses attended and qualifications attained. Please include, or send (a minimum of one month before the course commences), the original of your English language certificate. IELTS is preferred (minimum score 7.0) or TOEFL (minimum score 600+) may be accepted.

Examining board/authority	Exam title	Result	Date

SERVICE/EMPLOYMENT HISTORY

Dates	Rank/Post	Station/Organisation/Location Name and Address	Appointment and Description of Duties

(If necessary continue on a separate sheet)

FURTHER INFORMATION - Candidates are invited to include here relevant information for which no provision is made elsewhere on this form, eg proficiency in other languages. An indication of career aspirations and motivation for following the programme of study/research at Cranfield should be included.

Applicants for research degrees are required to submit, on a separate sheet, details of their particular research interests. If you have a specific research topic in mind, please include a brief outline (up to 400 words) to enable the University to assess whether appropriate supervision is available. Whenever possible details of the proposed methodology and any special equipment needs should be given.

Alternatively, please indicate if you would like advice on research opportunities available.

(If necessary continue on a separate sheet)

REFERENCES (NOT APPLICABLE TO UK MILITARY APPLICANTS AND UK CIVIL SERVANTS)

Please state below the names, addresses (and telephone numbers if known) of the referees whom you have asked to complete the reference forms. Please note: applications may not be considered until references are received.

Referee 1:

Name:

Address:

Postcode:

Tel:

Fax:

Email:

Referee 2:

Name:

Address:

Postcode:

Tel:

Fax:

Email:

If a referee is your current employer and you do not wish, at this stage, to contact him/her, please do not write the name and address but enter 'current employer, do not contact yet'. NB. Only one reference may be from your current employer.

FINANCIAL DETAILS

How do you expect your fees and living expenses to be financed?

Self Funding

Bursary/EPSRC

Sponsor

If you are serving in EC or DE&S please state your parent CWG or PT

Please give details of any sponsoring organisation(s)

Sponsor

Name:

Address:

Postcode:

Tel:

Fax:

Email:

Invoice

Address

(If different from Sponsor)

Postcode:

Tel:

Fax:

Email:

If you are offered a place are you personally able to pay the full cost of the course Yes No

DECLARATION

I declare that the information on on this form is correct to the best of my knowledge and agree, if registering as a student, to abide by all the University's regulations.

Signed:

Date:

FOR OFFICE USE

HIGHER DEGREES - RECOMMENDATIONS

QUALIFICATIONS			REMARKS
	YES	NO	
First or Second Class Honours	<input type="checkbox"/>	<input type="checkbox"/>	Must be equivalent to standard of British University
Professional Qualifications by direct Examination	<input type="checkbox"/>	<input type="checkbox"/>	Subject to verification by the appropriate institution of the standard agreed
Third Class Honours	<input type="checkbox"/>	<input type="checkbox"/>	At least 3 years relevant experience
Ordinary Degree	<input type="checkbox"/>	<input type="checkbox"/>	At least 5 years relevant experience
Higher National Diploma/Higher National Certificate	<input type="checkbox"/>	<input type="checkbox"/>	At least 7 years relevant experience
No Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	At least 10 years relevant experience
IELTS Score of 7.0 or more	<input type="checkbox"/>	<input type="checkbox"/>	Required by students for whom English is not a first language

Academic Leader's Analysis of Qualifications (Academic) and case for acceptance in relation to above:

Signature:

Date:

Senior Admissions Tutor's comments:

Applicants accepted for PgCert / PgDip / MA / MSc / MBA / MPhil / PhD

Signature

Date:

How did you first find out about Cranfield?

- CU Prospectus:
- Other CU Publication:
- Directory:
- CU Website:
- Other Website:
- Journal:
- Newspaper:
- Personal Recommendation by:** Current/Former Student
- Company/Employer
- Someone Else
- Other:

EQUAL OPPORTUNITIES

Cranfield University is committed to a policy of equal opportunity for all its students. Monitoring the composition of the student body will help the University to take steps to ensure that it does not discriminate. The classification used is in accordance with that used in the census.

Ethnic Origin

- White - British 11
- White - Irish 12
- White - Scottish 13
- Irish Traveller 14
- Other White background 19
- Black or Black British - Caribbean 21
- Black or Black British - African 22
- Other Black background 29
- Asian or Asian British - Indian 31
- Asian or Asian British - Pakistani 32
- Asian or Asian British - Bangladeshi 33
- Chinese 34
- Other Asian background 39
- Mixed - White and Black Caribbean 41
- Mixed - White and Black African 42
- Mixed - White and Asian 43
- Other Mixed background 49
- Other Ethnic background (*please specify*) 80
-

Disability

Please tick the box which best describes your status with respect to any disability:

- No known disability 00
- Dyslexia 01
- Blind/partially sighted 02
- Deaf/have a hearing impairment 03
- Wheelchair user/have mobility difficulties 04
- Personal care support 05
- Mental health difficulties 06
- Unseen disability, eg diabetes, epilepsy, asthma 07
- Multiple disabilities 08
- A disability not listed above 09
- Autistic Spectrum Disorder 10

Is your disability

- A registered disability 02
- A disability which is not registered 03
- Are you in receipt of a Disabled Students Allowance?
 Yes No

SUPPORTING INFORMATION

(please tick box)

COMPLETED/
ENCLOSED

TO
FOLLOW

Your contact address

Sponsor's contact address

ALL information regarding qualifications

Academic transcript

Evidence of English language ability

Financial guarantee

References

Applicants for Research Degree only

Statement of research interest

**ALL BRITISH MILITARY AND
MOD CIVIL SERVANTS SHOULD
APPLY VIA THEIR TRAINING OFFICE**

**ALL FOREIGN & COMMONWEALTH MILITARY
APPLICATIONS FOR TAUGHT COURSES SHOULD BE
SENT TO:**

IDT (ARMY) 3
International Defence Training (Army)
HQ ARTD
Trenchard Lines
Upavon
Pewsey
Wiltshire
SN9 6BE

Tel: 01980 615685
Fax: 01980 618079
Email: idta3-ops@artd.mod.uk

**ALL OTHER APPLICATIONS
SHOULD BE SENT TO:**

Academic Registry
Postgraduate Admissions
Cranfield University
Defence Academy - College of Management and Technology
Shrivenham
Swindon
Wiltshire
SN6 8LA

Tel: +44 (0) 1793 785400
Fax: +44 (0) 1793 785768
Email: AcademicReg@cranfield.ac.uk